



USDA/APHIS AGENTS - REGISTRATION FORM

NOTES:

- Registration is valid for one year and must be updated annually.

Instructions:

- Answer all questions.
- Complete this form electronically & save as <USDA-PI name>, e.g., USDA-GSmith.
- Submit the electronic documents to the EHSO Biosafety Office by clicking the *Submit by Email* button above. If you are a Mac user, email completed form to biosafe@emory.edu.

SECTION 1: ADMINISTRATIVE INFORMATION

☐ New Application ☐ Annual Update Previous USDA/APHIS Permit # (if applicable):

1.	Project Title:				
2.	PI name:	Department:			
	Building:	Room #		Phone #:	
	Campus address:				Fax #:
	e-mail address:				
3.	Alternate Contact:				
	e-mail address:				
	Alternate Contact:				
	e-mail address:				
4.	Date of last lab inspection:				

SECTION 2: REGULATORY-SPECIFIC INFORMATION

USDA/APHIS REQUIREMENTS:

Permits are required for the importation, transit, domestic movement, and environmental release of organisms that impact plants, the importation and transit of Plants and Plant Products under authority of the Plant Protection and Honeybee Acts, and animal pests. http://www.aphis.usda.gov/plant_health/

5.	Are there or will there be USDA/APHIS regulated Agents in use or in storage?				<input type="checkbox"/> No <input type="checkbox"/> Yes - List below	
	USDA/APHIS Permit #	Date Issued	Date Expires	Person Listed on Permit	Agents	Approved Location (Building & Room #)

6.	Please provide scanned copies of all permits listed above.
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SECTION 3: GENERAL BIOSAFETY INFORMATION

7.	Provide a brief description of how the agent(s) will be used:		
8.	Is any of your work conducted in a greenhouse?	<input type="checkbox"/> No <input type="checkbox"/> Yes - List below	
		Building	Room/Lab Number