



**EYEWASH ACTIVATION RECORD**

PI: \_\_\_\_\_ Building: \_\_\_\_\_ Room: \_\_\_\_\_

**NOTE:**

- Eyewash must be activated and visually inspected monthly.
- Post an Eyewash Activation Record near each eyewash.
- **Outlet head covers (lids covering where water flows from) should be kept closed when not in use.**

**Instructions:**

- Run the eyewash for 2-3 minutes, ensuring:
  - there is sufficient water flow,
  - the hands-free mechanism is functioning.
- Ensure outlet head covers are in place.
- Initial the box below to document a passing activation and visual inspection.
- If it fails, notify all users and call Campus Services (404-727-7463) for repairs.

	Year: _____		Year: _____	
	Date of Activation	Initials of Person Visually Inspecting	Date of Activation	Initials of Person Visually Inspecting
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				