



# REGISTER FOR CLASSROOM TRAINING IN EHS ASSIST

Click this [link](#) to access the Classroom Registration directly.

Log into Emory Single Sign on with your credentials

Staff will be able to see and register for courses they have been assigned. They will not see offerings for courses that are not required.

Review the Classroom Sessions available.

Select a training session that has:

- Space available,
- Is on the right campus,
- Fits your work schedule.
- Click Register

Full link can be emailed directly or linked on a website: <https://ehsawebprod.emory.edu/ehsa/login?showtrainingregistration=yes>

Web Login Service

login.emory.edu/idp/profile/SAML2/Redirect/SSO?execution=e1s1

EMORY UNIVERSITY | EMORY HEALTHCARE | Login

Network ID

Password

Login

Forgot Password?

Login is Emory's aut questions, problems, 7777 or the Emory H http://help.emory.ed

Help | Logout | EMORY UNIVERSITY

**Trainee Information**

Training Records

\*First Name: Mary

\*Last Name: Aldrich

I am, Mary Aldrich

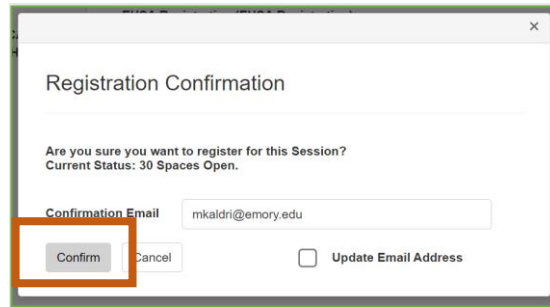
WELCOME! IF YOU HAVE QUESTIONS OR CAN'T FIND THE COURSE YOU ARE LOOKING FOR, CONTACT: EMAIL: MKALDRI@EMORY.EDU CALL: 404-859-4613. Regards, EHSO

**Upcoming Training Sessions**

	Date	Start Time	End Time	Session Location
<b>EHS Training for Building and Residential Staff (240020)</b> <span style="float: right;">Required</span>				
Register	02/14/2023	08:00:00 AM	10:00:00 AM	CS Training Room
Register	02/14/2023	11:00:00 PM	01:00:00 AM	CS Training Room
Register	08/15/2023	08:15:00 AM	10:15:00 AM	OXFORD CAMPUS
Register	08/15/2023	09:30:00 PM	11:30:00 PM	OXFORD CAMPUS
Register	11/07/2023	08:00:00 PM	10:00:00 PM	CS Training Room
Register	11/07/2023	11:00:00 PM	01:00:00 AM	CS Training Room
<b>EHS Registration (EHS Registration)</b>				
Un-Register	02/10/2023	12:00:00 AM	01:00:00 AM	Various

	Date	Start Time	End Time	Session Location
Register	02/14/2023	08:00:00 AM	10:00:00 AM	CS Training Room
Register	02/14/2023	11:00:00 PM	01:00:00 AM	CS Training Room
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Register	11/07/2023	08:00:00 PM	10:00:00 PM	CS Training Room
Register	11/07/2023	11:00:00 PM	01:00:00 AM	CS Training Room

Confirm the registration by clicking Confirm



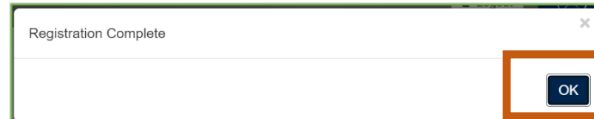
Registration Confirmation

Are you sure you want to register for this Session?  
Current Status: 30 Spaces Open.

Confirmation Email:

Update Email Address

The system will confirm the Registration is complete



Registration Complete

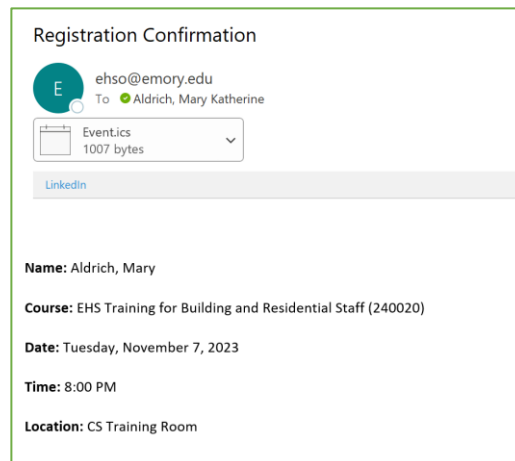
Click OK

Staff can also select Un-Register and change their course selection if needed




EHS Training for Building and Residential Staff (240020)					
<input type="button" value="Register"/>	02/14/2023	08:00:00 AM	10:00:00 AM	CS Training Room	
<input type="button" value="Register"/>	02/14/2023	11:00:00 PM	01:00:00 AM	CS Training Room	
<input type="button" value="Register"/>	08/15/2023	08:15:00 AM	10:15:00 AM	OXFORD CAMPUS	
<input type="button" value="Register"/>	08/15/2023	09:30:00 PM	11:30:00 PM	OXFORD CAMPUS	
<input type="button" value="Un-Register"/>	11/07/2023	08:00:00 PM	10:00:00 PM	CS Training Room	
<input type="button" value="Register"/>	11/07/2023	11:00:00 PM	01:00:00 AM	CS Training Room	

Staff will receive an email confirming their registration. It will also include a calendar invite to add to their calendar.



Registration Confirmation

 ehso@emory.edu  
To: Aldrich, Mary Katherine

Event.ics  
1007 bytes

[LinkedIn](#)

**Name:** Aldrich, Mary  
**Course:** EHS Training for Building and Residential Staff (240020)  
**Date:** Tuesday, November 7, 2023  
**Time:** 8:00 PM  
**Location:** CS Training Room

The process is complete, and the user may close the browser window.

Questions or feedback? [etraini@emory.edu](mailto:etraini@emory.edu)